

York Artistic Swimming Club
Annual General Meeting Minutes
June13, 2019

Date of Meeting: Thursday, June 13, 2019

Location: SARC, Aurora

In Attendance Board Members: Mariska, Becca, Cindy, Karyn, Kate

Regrets - Board Members: Jacqueline

Motion to approve minutes from previous AGM: Cannot put in place the motion because did not have the minutes from previous AGM from 2017/2018

Motion to approve agenda: Approved - page 2 didn't print

Motion to adjourn meeting: Approved

Scrutineer: Joanne Scott

Board Announcements

- The role of VP communications according to a member was not voted on by previous board
 - The VP communications role was challenged by a member who was also a board member
 - This issue will be something that will be looked into by current board
- Year of change in board and staff
- Club re-branding

Summary of Registrations for 2018-2019 Season

Coaching Staff 2018-2019 Season

Survey Results

- The results of the survey, in many areas were shared with the members who attended the AGM
- The concerning survey result of only 52.9% will return but 44.1% are undecided
- Board members need to focus on the following areas:
 - Sustainability
 - Seek more coaches
 - Skill-development needs enhanced by coaches
 - Communication improvements
 - Operational efficiencies
 - Invoicing and payment processes
 - Simplify fundraising and volunteering
 - Sponsorships and grants
 - Better engagement
 - Simplify registration processes
 - Update Policies & Procedures's and Bylaws & Constitution's

Volunteering

- Committees 2019-2020
 - All committees were listed

- Members will be able to choose which committee their skill-set and passions would be appropriate for and sign up at registration
- The detailed committee descriptions will be available by the deadline of August 15th
- Member asked if there would be other opportunities to volunteer throughout the season of it it's it
 - VP Volunteering explained that the current volunteer roles are still there, but have been merged into the appropriate committees

Fundraising

- The prepayment for the fundraising fees up front at the time of registration is explained to members as this is also a change to operations of registration for the clubs
- A member asked if the full amount is due at registration or if there could be a payment plan
 - It was confirmed that you can still pay as per a payment plan
- Having 2 children in the club was questioned in regards to fundraising amounts
 - It was confirmed by VP Fundraising that it stays the same
- An example of 2 different families and how they fundraised was shown to members
- It was asked by a member that if someone fundraisers more than the required amount what happens
 - It was explained that all of the money still goes back to the member

Bylaws and Policies

- The small changes were explained to members
- September 5th is the first Parent Meeting of the 2019-2020 season
- MOTION to accept current minor changes: refrained from voting and will push until September 5th
- The current Policies & Procedures and Constitutions & Bylaws are being questioned as the current version that the current board we have apparently, according to the previous board, is not the correct Policies & Procedures and board needs to investigate where the most current version is

Coaches Input

- Recreational
 - Different this year than last year
 - Start of AquaGo program
 - Badge-based skill program by CAS
 - Aquatic and athletic literacy
 - Difference between AquaGo and what rec was in the past, was skill-level
 - Colour-based bathing cap according to the level that has been achieved
 - Levels 1-6
 - Specialized training for AquaGo instructors

- Moving forward
 - Rec program will now be delivering AquaGo in a 10 week program
 - 2 sessions
- Had people swim for entire year still

Novice

- Successes
- Inequality in number of teams vs. number of coaches
- Excellent results and personal bests all the way along
- Moving forward
 - More focused on technical swim skills at 11-12 &U age groups to align more with LTAD

Provincial

- Chaotic start to provincial program when Selina took over
- Team coaching started to take into effect
 - This was the first year this club has done that
 - Made a difference
- 3 teams, 4, duets, 3 solos, and 3 coaches
- The successes and challenges were explained for all age groups for Provincials
- Duets didn't start until mid season and they should have been started in October - top 10 in competition
- 1 athlete swims 11-2 and 13-15
- A lot of growth between Mar-June for Figures
- Penalty for a figures error was explained to all members
- Personal bests discussed for 16-20 age group

L2T & T2T

- Learn to Train
 - For 9-11 athletes
 - Some Yorkies and all New Gennies (10U)
 - We as a club nominate these athletes to go to these
 - Need to be part of the Provincial Competitive stream
 - Alyssa and Talia went with them
 - Any coach at any level can go to learn from top level coaches
- Train to Train
 - 12-15 athletes
 - Building block from L2T
- Future Gen
 - 10U program
 - By invitation only by Trillium
 - 1 swimmer has been invited

Competition Structure

- Change in OAS competition structure
- Reason is to align everyone with the LTAD program as well as putting Ontario in the same alignment as all other provinces

- All athletes in competitive stream (National, Provincial, Novice) competes in Early Bird Testing in October
- 10U Novice and Masters so a Regional Meet don't compete until February
- 12U also compete in an additional regional meet
- First year there is no 11-12 national
- The competition flowchart was displayed for all members to see and the Interim Head Coach went through it as it has changed drastically from last year
- The new meet for 13-15 age group is a benchmark meet, not a qualifier

Provincial Awards

- Discussed the awards that swimmers were nominated for and who won

Tentative Schedule

- There is once a month practice
- It was noticed by a member that there was an error in printing for the Tentative Schedule
- The practice time was questioned by a member as the hours are during school hours
 - It was stated that pool time and scheduling that was challenging
 - As of grade 5 athletes were pulled out of school to train once a week
 - There is a letter provided by Head Coach that can be submitted to school

Financial Statement

- A copy was provided to each club member
- We can now submit for an audit now that the finances are organized in the format it now is thanks to the bookkeeper
- Invoicing will come more regularly throughout the season (bi-monthly) next season
- Financial status of the club - vulnerable
 - Cutting it close at the end of the season with little balance to carry over to the next season
 - Minimum of 20% in case of emergency, or other issues that may arise
 - Emergency fund/slush fund
- We are in need of updating our technology (iPads, sound equipment, etc)
- \$500 deposit was questioned by a member if that was taken off
 - It was explained by VP Fundraising what the most recent invoice sent was for program only
 - Another invoice will be sending an additional end of year invoice
- The bookkeeper credentials were challenged by a member
 - Challenged that there were irregularities in the financial statement provided
 - President explained that this financial statement is not complete and only goes until the end of May
 - Uniform expense/income questioned
 - Was explained by President that there is a discrepancy that we cannot explain

- It was questioned by a member why a financial statement wasn't provided to members at AGM for a vote
 - It was explained by the President that we had not been audited for previous year and we will be filing for a tax return
 - Director at Large explained that we will be working with the Bookkeeper to complete the preparation in order to be audited
- AGM timing has not been questioned
- Another board member questioned the profit for Not-for profit
 - Explained that it will go to a reserve fund which we do not have at this time

Hiring and Recruitment

- Appreciation towards Selina and coaches for stepping up when the club was in a bit of chaos and distress in a coaching sense
- There is no tangible agreement with the club and coaches
 - Nothing on paper, have not located any documentation
- In process of establishing files and profiles including resumes and credentials
- Establishing proper processes for hiring
- Currently seeking coaching opportunities
 - Have a deadline of Aug 15 to provide members with an update for coaching
- Establish a coaching mentor program
 - Nurture coaches from current athlete
- A member has questioned if current coaches have reapplied
 - President confirmed this
 - It was confirmed that if the current coaches did apply that they will be rehired
- Some members want their children to be coached by specific coaches and the members want to ensure that
- It was explained by the President that when previous head coach resigned at the beginning of this season that Selina and other coaches stepped into interim roles
- All of the hires and rehires need to be documented in the proper processes

Momentum and Continuity

- Need to behave as if this club is a small business
- In order to help it grow and prosper the committees are introduced to help efficiency
- Building relationships and strengthen our alliances
 - True Sport organization

Tentative Schedule

- Extra routines questioned by member and when they would have occurred
 - Head coach gave the following answer:
 - 4-6/630 on Fridays but confirming pool scheduling (Magna)
 - 630-9 on Fridays if there are enough coaches to manage swimmers in Novice time can be open for extra routines (Magna)

- Potential for Saturday (give YASC deep end, and give shallow end to other swimmers) at Magna

Program Fees

- Increase in fees
 - A breakdown of the fees were provided
- Organizing the finances this year has been a challenge and as a result it was determined that we need to increase our fees
- Included optional Fridays at Magna (additional cost for hours above your program) or can buy a package
- It was questioned that if solos need to share a coach
 - It was confirmed by the President that if that is not possible then the fee for extra routines will decrease
 - This was also explained by head coach as well that the swimmers need the break time from routines so it makes sense in the practice for 2 soloists to share 1 coach
- The level of the coach was questioned by member
 - They expressed that a rec-level coach should not be the same as a provincial stream coach
- It was also questioned by a member that there is no difference in coach levels so the fees shouldn't be different for Provincial and Novice Streams
 - It was explained by the president that what happened with coaching this year was done out of need
 - It was confirmed by the president that if the coaching hiring needs are not met than the pricing structure may change
 - Head coach's input:
 - She really still wants to work with all levels/streams of athletes
 - Plus ones - It allows coaches to observe things that they may not have had an opportunity to observe in athletes abilities
- A concern was expressed by a member that it seems as though the provincial fees were increasing to cover the missed costs of the other swimmers
- A member questioned the needs for her daughter doing a solo when the pool opportunities were not available and are still paying that same fee
 - Questioned why novice is at TPASC as well
 - Pool efficiencies explained by head coach
 - Head coach explained by novice teams benefited by swimming in a deep water pool
- Another member questioned the need to drive to TPASC every Sunday (costs involved)
 - Athletes safety came first before coaches driving from TPASC to Magna
- Another member pointed out the Novice is the feeder to the provincial program
- A member compared our provincial fees to other clubs and YASC is still lower
- A member offered a solution: what was done in the past is to ask parents if the is going to participate with a speciality coach there is an extra charge

- A member asked head coach if there was consideration for contracting/hiring a coach specifically for choreography
- Head coach confirmed that Chihiro's preference for employment/hiring would be YASC
- President put it out to members to make recommendations for hiring
- It was pointed out by a member that the tone of the club is becoming Provincial against Novice and suggested that we set goals for the needs of each stream and as a club to work together

Mandatory Tentative Competitions for next Season

- Will be sent to members
- For preplanning
- Explained by Registrar
- A member asked if we were hosting a meet
 - The president explained that as of now we have not asked to host a meet but there are still 2 outstanding meets that need hosting
- Head Coach stated that the OAS AGM is June 22 and that is when the tentative mandatory meet schedule is confirmed

Board Nominations

VP Finance - Karyn Tindall

- Yes - 22
- No -
- Confirmed by Scrutineer

VP Fundraising - Jaqueline Faingold

- Yes - 26
- No-
- Confirmed by Scrutineer

VP Communications (not to be voted on)

- Yes
- No
- Confirmed by Scrutineer

Registrar - Cindy Lum

- Yes - 26
- No
- Confirmed by Scrutineer

Secretary - Rebecca Metauro

- Yes - 27
- No
- Confirmed by Scrutineer

Director at Large - Pavel Shkolnikov

- Yes - 28
- No
- Confirmed by Scrutineer

- It was confirmed that all members will get gold cap
- It was asked by Head Coach to get a new vendor for caps as the quality of the ones for this year were low quality

Summer Program

- Explanation of why summer camp is important to kickstart the season
- It is part of the registration

New Business

- Bring a friend was asked about
 - It was not done this year
 - There is an insurance issue, complaints from swimmers of a cold pool

September 5

- Don't have a pool
- There will be a parent info night
- Spacing suit will just be black bathing suit with embroidered logo
- It was stated by president that she feels that the club should be supporting our coaches by providing them with uniforms